

# West Suffolk Council

## Portfolio Holder Decisions Notice

(Published: Tuesday 31 March 2020)

The following item was originally scheduled to be considered by Cabinet on 24 March 2020; however, its meeting was cancelled after the publication of the agenda and papers due to the impacts of the COVID-19 pandemic. The following decision was taken instead by the Portfolio Holder for Resources and Performance on **31 March 2020** and, if not called in by Councillors, will come into operation on Wednesday 8 April 2020. An executive decision may be called in, in accordance with the Overview and Scrutiny Committee Procedure Rules contained within Part 4 of the Council’s Constitution, by at least five Councillors submitting the required call-in request form to the Assistant Director (HR, Legal and Democratic Services) (e-mail: [democratic.services@westsuffolk.gov.uk](mailto:democratic.services@westsuffolk.gov.uk)) **by 5.00 pm on Tuesday 7 April 2020.**

Should you have a query regarding any of the decisions taken, contact should be made with the named officer in the first instance, either on the telephone number listed against their name, or via email using the format [firstname.surname@westsuffolk.gov.uk](mailto:firstname.surname@westsuffolk.gov.uk). Alternatively, you may also contact the relevant Portfolio Holder on the telephone number listed against their name, or via email using the format [firstname.surname@westsuffolk.gov.uk](mailto:firstname.surname@westsuffolk.gov.uk) Contact may also be made via Democratic Services, West Suffolk Council, West Suffolk House, Western Way, Bury St Edmunds Suffolk, IP33 3YU, or College Heath Road, Mildenhall, IP28 7EY.

Agenda Item and Report No.	Declarations of Interest/Dispensations Granted	Decision(s) (including recommendations to Council)	Reason(s) for Decision(s)	Other Options Considered and Reasons for Rejection	Contacts
No agenda item no. as PH decision  CAB/WS/20/032	None	<u>Revenues Collection Performance and Write-Offs</u>  RESOLVED: That:  The write-off of the amounts detailed in the Exempt Appendices to Report No: CAB/WS/20/032, be approved, as follows:  1. Exempt Appendix 1: Business Rates totalling £65,255.58  2. Exempt Appendix 2: Sundry Debt totalling £16,619.46	The total amounts detailed in the decision are to be written-off. The detailed reasons for the decisions are included in Exempt Appendices 1 and 2 to Report No: CAB/WS/20/032.	The Council currently uses the services of the ARP Enforcement Agency to assist in the collection of business rates and also have online tracing facilities. It is not considered appropriate to pass the debt onto another agency. In the event that a written-off debt becomes recoverable, the amount will be written back on and	<u>Portfolio Holder:</u> Cllr Sarah Broughton 07929 305787  <u>Officer:</u> Rachael Mann Assistant Director (Resources & Performance) 01638 719245

Agenda Item and Report No.	Declarations of Interest/Dispensations Granted	Decision(s) (including recommendations to Council)	Reason(s) for Decision(s)	Other Options Considered and Reasons for Rejection	Contacts
				enforcement procedures will be re-established.	

Jennifer Eves  
Assistant Director (Human Resources, Legal and Democratic Services)  
31 March 2020